



LOS ANGELES COUNTY WIA YOUTH DIRECTIVE

NUMBER: YTH-D-04-01

SUBJECT: Fund Utilization Requirement for
PY 2003-04

DATE: May 18, 2004

EFFECTIVE DATE: Immediately PAGE: 1 of 1

FOR YOUR IMMEDIATE ATTENTION

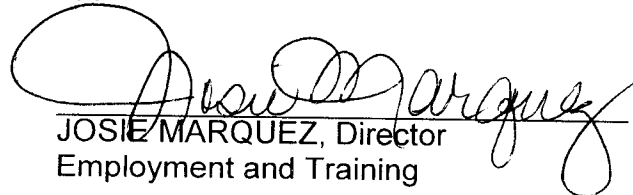
TO: All WIA Youth Service Providers

The purpose of this Directive is to notify all WIA Youth service providers that the County of Los Angeles has received the PY 2004-05 Formula Allocation, which included a reduction in our upcoming year's youth funding of \$974,809.

Therefore, it is imperative that all expenditures are accounted for and recorded on your June 30, 2004 expenditure reports(s). We are requesting that all service providers ensure that their agency spend at least **85% percent** of contracted expenditures for all WIA funding levels by June 2004. By spending 85% of your allocation this will guarantee that CSS will not have funds recaptured. All WIA funding has been cut by unexpected percentages and we need to meet all the Department of Labor expectations to avoid any additional reduction in funds.

Remember all WIA Youth Service Providers have to spend at least 30 percent of youth funds on out-school youth activities. Please review your out-of-school youth expenditures and make certain that your agency is meeting the State requirement.

We need to work together to keep our funding. Remember our programs are being reviewed intensely. If you have any questions regarding this matter please contact Walter Bogaardt at (213) 738-4003. Your cooperation in this matter is appreciated.


JOSIE MARQUEZ, Director
Employment and Training

JM:VE:am