



LOS ANGELES COUNTY WIA YOUTH PROGRAM BULLETIN

NUMBER YTH00-08

SUBJECT: WIA YOUTH PROGRAMS
PERFORMANCE MEASURES AND
CONTRACT MATRIX

DATE: 09/05/00

EFFECTIVE DATE: IMMEDIATELY

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To: ALL 2000/01 WIA Youth Contractors

The purpose of this bulletin is to provide all WIA Youth Contractors with copies of the WIA Youth Programs Performance Measures and Contract Matrix. This matrix must be completed and included with the "Statement of Work" for all WIA Youth Contracts.

There are two matrices included with this bulletin. One matrix is for younger youth (14-18) and the other is for older youth (19-21). Each matrix is based on the performance measures for these two classifications of youth. In addition, each matrix is color-coded to show when each performance measure applies. For instance, the retention rate for the participants who exit in the first quarter (blue) is not measured until the fourth quarter (also in blue). To calculate the retention rate, one would divide the number in blue in the retention rate line by the number in blue in the exit line.

Attached to the matrices is a short guide, which explains the fields in each of the matrices. In addition, there is an explanation of each of the performance measures as defined by the United States Department of Labor.

To assist you and provide further clarification, a workshop has been scheduled to discuss the matrices. Please refer to Bulletin YTH00-09 for details regarding the time and place of this workshop.

If you have any questions regarding the matrices, please contact Michael Arredondo, Supervisor of the MIS Unit at (213) 738-2786.

KENNETH KESSLER, Director
Workforce Investment Programs

Attachments

**WIA Youth Contractor Performance Measures
7/01/00 – 6/30/00**

Performance Measure	WIA Youth Performance Measure 07/01/00 – 06/30/00
Older Youth Employment Rate	59%
Older Youth Retention Rate	74%
Older Youth Earnings Gain Rate	\$2,853
Older Youth Credential/Diploma Rate	41%
Younger Youth Skill Attainment Rate	69%
Younger Youth Diploma or Equivalent Rate	45%
Younger Youth Retention Rate	45%

**WIA PERFORMANCE INDICATORS
MATRIX
YOUNGER YOUTH**

I. WIA CUMULATIVE ENROLLMENTS AND EXITS	Cumulative					
	Younger Youth (14-18)					
	7/1/00-9/30/00	10/1/00-12/31/00	1/1/01-3/31/01	4/01/01-6/30/01		
a. WIA In-School Enrollments						
b. WIA Out-of-School Enrollments						
c. JTPA Transfers into WIA						
d. Total Enrollments = a+b+c						
e. Total Skills Goals Set						
f. Total Exits						

II. QUARTERLY EXIT PERFORMANCE INDICATORS (Non-Cumulative)	Non-Cumulative													
	Younger Youth (14-18)						Younger Youth (14-18)							
	7/1/00-9/30/00	10/1/00-12/31/00	1/1/01-3/31/01	4/1/01-6/30/01	7/1/01-9/30/01	10/1/01-12/31/01	1/1/02-3/31/02	4/1/02-6/30/02						
a. Participant Exits ¹														
b. Number of Youth that remained in school														
c. Number of Youth Skill Goals Set For Exiters														
d. Attainment of basic skills and as appropriate, work readiness or occupational skills ²														
e. Attainment of secondary school diplomas or their recognized equivalents ³														
f. Placement and retention in post secondary education or advanced training, or placement and retention in military services, employment or qualified apprenticeships ⁴														

* After the first quarter, this number should remain the same

¹ Numbers are not cumulative and reflect the number of participants who exit per quarter.

² The Performance Standard for this measure is 69% completion of youth skills goals set per quarter.

³ The Performance Standard for this measure is 45% attainment in the first quarter after exit.

⁴ The Performance Standard for this measure is 45% retention in post secondary education or advanced training, or placement and retention in military services, employment or a qualified apprenticeship program for the third quarter after exit.

Instructions for Completing WIA Younger Youth Matrix

- I. **WIA Cumulative Enrollments and Exits** – This section reflects CUMULATIVE numbers of participants for your agency.
 - Ia. WIA In-School Enrollments – Enter the planned number of WIA In-School Enrollments. These numbers are CUMULATIVE by quarter. For instance, the total number of enrollments in the second quarter is the number of enrollments in the first quarter plus the number of new enrollments in the second quarter.
 - Ib. WIA Out-of-School Enrollments – Enter the planned number of WIA Out-of-School Enrollments. These numbers are CUMULATIVE by quarter.
 - Ic. JTPA Transfers into WIA – Enter the total number of transfers from JTPA into WIA. This number will remain the same in each quarter after the second.
 - Id. Total Enrollments – Enter the total number of enrollments. This number is calculated by adding the numbers entered for a, b, and c. This number will also be cumulative by quarter.
 - Ie. Total Skill Goals Set – Enter the cumulative number of skill goals set for participants by quarter. Each youth must have at least one skill goal set per year. These skill goals include basic skills, occupational skills, and work readiness skills.
 - If. Total Exits – Enter the cumulative number of participants that exited per quarter.

- II. **Quarterly Exit Performance Indicators** – This section reflects the agency's performance by quarter. The numbers entered in each section are NOT CUMULATIVE.
 - Ila. Participant Exits – Enter the number of participants that will exit in the appropriate quarter. This number is NOT cumulative. If twelve participants exited the program in the second quarter and nine exited in the third quarter, you would enter twelve in the second quarter and nine in the third quarter.
 - IIb. Number of Youth that remained in school – Enter the number of youth who exited and remained in school. This number is NOT cumulative.
 - IIc. Number of Youth Skill Goals Set For Exiters – Enter the total number of skill goals that were set for the participants who exited the program. These numbers are NOT cumulative by quarter.
 - IId. Attainment of basic skills and as appropriate, work readiness or occupational skills – Enter the number of skill goals that were attained by the exiters by the

Instructions for Completing WIA Younger Youth Matrix, Page 2

end of the exit quarter. The skill attainment rate can now be calculated by dividing the number of skills goals attained by the number of skills goals that were set.

- Ile.** Attainment of secondary school diplomas or their recognized equivalents – Enter the number of participants who will have attained a diploma or their equivalent by the end of the first quarter AFTER exit. The diploma attainment rate can now be calculated by dividing the number of participants who received a diploma or equivalent by the end of the first quarter after exit by the number of participants who exited in the exit quarter and did not remain in school (IIa – IIb).
- IIf.** Placement and retention in post secondary education or advanced training, or placement and retention in military services, employment or qualified apprenticeships – Enter the number of participants that will be in post secondary education, advanced training, enlisted in the military services, employed, or registered in a qualified apprenticeship program in the third quarter after exit. This number will allow you to calculate your agency's retention rate by dividing the number in this section by the number of exiters in the quarter three quarters prior.

**WIA PERFORMANCE INDICATORS
MATRIX
Older Youth**

I. WIA CUMULATIVE ENROLLMENTS AND EXITS	Cumulative			
	Older Youth (19-21)			
	7/1/00-09/30/00	10/1/00-12/31/00	1/1/01-3/30/01	4/1/01-6/30/01
a. WIA In-School Enrollments				
b. WIA Out-of-School Enrollments				
c. JTPA Transfers into WIA				
d. Total Enrollments = a+b+c				
e. Total Exits				

II. QUARTERLY EXIT PERFORMANCE INDICATORS (Non-Cumulative)	Non-Cumulative											
	Older Youth (19-21)						Older Youth (19-21)					
	7/1/00-9/30/00	10/1/00-12/31/00	1/1/01-3/31/01	4/1/01-6/30/01	7/1/01-9/30/01	10/1/01-12/31/01	1/1/02-3/31/02	4/1/02-6/30/02	7/1/01-9/30/01	10/1/01-12/31/01	1/1/02-3/31/02	4/1/02-6/30/02
a. Participant Exits ¹												
b. Entry into unsubsidized employment ²												
c. Attainment of recognized credential relating to achievement of educational or occupational skills ³												
d. Retention in unsubsidized employment six months after entry into employment ⁴												
e. Earnings received in unsubsidized employment six months after entry into employment ⁵	The Performance Standard for this measure is a \$2,594 earnings gain over the six months after exit.											

* After the first quarter, this number should remain the same.

¹ Numbers are not cumulative and reflect the number of participants who exit per quarter.

² The Performance Standard for this measure is 59% of participants who exit must be placed in the **first quarter after exit**.

³ The Performance Standard for this measure is 41% of participants who exit must receive a diploma or credential in the **first quarter after exit**.

⁴ The Performance Standard for this measure is 74% of the participants who were placed must still be employed in the **third quarter after exit**.

⁵ The Performance Standard for this measure is a \$2,853 earnings gain over the **six months after exit**.

Instructions for Completing WIA Older Youth Matrix

- I. **WIA Cumulative Enrollments and Exits** – This section reflects CUMULATIVE numbers of participants for your agency.
 - Ia. WIA In-School Enrollments – Enter the planned number of WIA In-School Enrollments. These numbers are CUMULATIVE by quarter. For instance, the total number of enrollments in the second quarter is the number of enrollments in the first quarter plus the number of new enrollments in the second quarter.
 - Ib. WIA Out-of-School Enrollments – Enter the planned number of WIA Out-of-School Enrollments. These numbers are CUMULATIVE by quarter.
 - Ic. JTPA Transfers into WIA – Enter the total number if transfers from JTPA into WIA. This number will remain the same in each quarter after the second.
 - Id. Total Enrollments – Enter the total number of enrollments. This number is calculated by adding the numbers entered for a, b, and c. This number will also be cumulative by quarter.
 - Ie. Total Exits – Enter the cumulative number of participants that exited per quarter.

- II. **Quarterly Exit Performance Indicators** - This section reflects the agency's performance by quarter. The numbers entered in each section are NOT CUMULATIVE.
 - IIa. Participant Exits – Enter the number of participants that will exit in the appropriate quarter. This number is NOT cumulative. If twelve participants exited the program in the second quarter and nine exited in the third quarter, you would enter twelve in the second quarter and nine in the third quarter.
 - IIb. Entry Into Unsubsidized Employment – Enter the number of participants who will be placed into unsubsidized employment by the **first quarter after exit**. This number is NOT cumulative. It is now possible to calculate the entered employment rate by dividing the number placed in unsubsidized employment by the total number of participant exits for the quarter.
 - IIc. Attainment of recognized credential relating to achievement of educational or occupational skills – Enter the number of participants who have attained a credential by the **first quarter after exit**. This number is NOT cumulative. The Credential rate can now be calculated by dividing the number of participants who received a credential by the number who have exited during the quarter.

Instructions for Completing WIA Older Youth Matrix, Page 2

- IId.** Retention in unsubsidized employment six months after entry into employment – Enter the number of participants who were placed who are still employed in the **third quarter after exit**. This number is NOT cumulative. The retention rate can now be calculated by dividing the number who were placed and still employed in the third quarter after exit by the number who exited and were placed during the exit quarter.
- Ile.** Earnings received in unsubsidized employment six months after entry into employment – Participants who were placed must average \$2,594 in earnings gain sixth months after employment. The earnings gain is calculated by taking post-program earnings for six months after exit minus pre-program earnings six months prior to enrollment for all participants who were placed in the exit quarter divided by the number of placements.

WORKFORCE INVESTMENT ACT: CORE MEASURES

Measure 1: Adult Entered Employment Rate

Of those who are not employed at registration:

Number of adults who have entered employment by the first quarter after exit, divided by the number of adults who exit during the quarter

Measure 2: Dislocated Worker Entered Employment Rate

Number of dislocated workers who have entered employment by the first quarter after exit, divided by the number of dislocated workers who exit during the quarter

Measure 3: Adult Employment Retention Rate at Six Months

Number of adults employed in the first quarter after exit *and* also employed in the third quarter after exit, divided by the number of adults who are employed in the first quarter after exit

Measure 4: Dislocated Worker Employment Retention Rate at Six Months

Number of dislocated workers who are employed in the first quarter after exit *and* employed in the third quarter after exit, divided by the number of dislocated workers who are employed in the first quarter after exit

Measure 5: Adult Average Earnings Change in Six Months

Of those employed in first quarter after exit:

[Total post-program earnings (earnings in quarter 2 + quarter 3 after exit)] minus [Pre-program earnings (total earnings in quarter 2 + quarter 3 prior to registration)], divided by the number of adults who exited during the quarter

Measure 6: Dislocated Worker Earnings Replacement Rate in Six Months

Of those employed in the first quarter after exit:

[Total post-program earnings (earnings in quarter 2 + quarter 3 after exit)], divided by the [Pre-dislocation earnings (earnings in quarter 2 + quarter 3 prior to dislocation date)] for dislocated workers who were employed in the first quarter after exit

(If no date of dislocation date, use quarters 2 + 3 prior to registration)

Measure 7: Adult Employment and Credential Rate

Of adults who received training services (regardless of completion status):

Number of adults who were employed in the first quarter after exit **and** received a credential by the end of the third quarter after exit, divided by the number of adults who exited services during the quarter

Measure 8: Dislocated Worker Employment and Credential Rate

Of dislocated workers who received training services (regardless of completion status):

Number of dislocated workers who were employed in the first quarter after exit **and** received a credential by the end of the third quarter after exit, divided by the number of dislocated workers who exited services during the quarter

Measure 9: Older Youth (19-21) Entered Employment Rate

Of those who are not employed at registration and who do not move on to post-secondary education or advanced training:

Number of older youth who entered employment in the first quarter after exit, divided by the number of older youth who exit during the quarter

Measure 10: Older Youth (19-21) Employment Retention Rate at Six Months

Of those who do not move on to post-secondary education or advanced training:

Number of older youth employed in the first quarter after exit and who are **also** employed in third quarter after exit, divided by the number of older youth employed in first quarter after exit

Measure 11: Older Youth (19-21) Average Earnings Change in Six Months

Of those who are employed in the first quarter after exit and who do not move on to post-secondary education or advanced training:

[Total post-program earnings (earnings in quarter 2 + quarter 3 after exit)] minus [Pre-program earnings (earnings in quarter 2 + quarter 3 prior to registration)], divided by the number of older youth who exit during the quarter

Measure 12: Older Youth (19-21) Credential Rate

Number of older youth who are in employment, post-secondary education **or** advanced training by the end of the first quarter after exit **and** received a credential by the end of the third quarter after exit, divided by the number of older youth who exited during the quarter

Measure 13: Younger Youth (14-18) Skill Attainment Rate

All in-school youth and appropriately assessed out-of-school youth who need basic skills, work readiness or occupational skills:

Total number of basic skills goals attained by younger youth + number of work readiness skills goals attained by younger youth + number of occupational skills goals attained by younger youth, divided by the total number of basic skills goals + the number of work readiness skills + the number of occupational skills goals set

Informational Measure:

Number of younger youth who have attained at least 1 goal, divided by the total number of younger youth participants with a skill attainment goal

Measure 14: Younger Youth (14-18) Diploma or Equivalent Attainment

Of those who register without a diploma or equivalent:

Number of younger youth who attained a secondary school diploma or equivalent during the quarter, divided by the number of younger youth who exited during the quarter (except those still in secondary school)

Measure 15: Younger Youth (14-18) Retention Rate

Number of younger youth found in one of the following in the third quarter following exit:

- post secondary education
- advanced training
- employment
- military service
- qualified apprenticeships

divided by the number of younger youth who exited during the quarter (except those still in secondary school at exit)

WIA Youth Performance Indicators

Older Youth Entered Employment Rate	$\frac{\text{\# of older youth who entered employment 1st qtr. after exit}}{\text{\# of older youth who exited in the qtr.}}$
Older Youth Retention Rate	$\frac{\text{\# of older youth employed in the 1st qtr. after exit who are also employed in the third qtr. after exit}}{\text{\# of older youth employed in the first qtr. after exit}}$
Older Youth Average Earnings Change	$\frac{\text{Total post-program earnings (earnings in 2nd, 3rd qtr. after exit) minus pre-program earnings (earnings in 2nd, 3rd qtr. prior to registration)}}{\text{\# of older youth who exit during the quarter}}$
Older Youth Credential Rate	$\frac{\text{\# of older youth who are in employment, post-secondary education or adv. training and received a credential by the end of the third qtr.}}{\text{\# of older youth who exited during the qtr.}}$
Younger Youth Skill Attainment Rate	$\frac{\text{\# of basic skills goals attained + \# of work readiness skills goals attained + \# of occupational skills goals attained}}{\text{\# of basic skills goals set + \# of work readiness skills goals set + \# of occupational skills goals set}}$
Younger Youth Diploma Attainment	$\frac{\text{\# of younger youth who attained a secondary school diploma or equivalent}}{\text{\# of younger youth who exited during the quarter (except those still in secondary school)}}$
Younger Youth Retention Rate	$\frac{\text{\# of youth in post-secondary education, advanced training, employment, military service, or qualified apprenticeship in 3rd qtr after exit}}{\text{\# of younger youth who exited during the quarter}}$