



LOS ANGELES COUNTY

ECF Youth Programs

DIRECTIVE

Number: ARRA/ECF YD 10-02

Subject: Revised Emergency Contingency Funds
(ECF) 2010 Technical Assistance Guide –
School ID

Date: July 15, 2010

Effective Date: Immediately

Page 1 of 1

TO: ECF YOUTH CONTRACTORS

The purpose of this directive is to inform ECF Youth Contractors of an update to the ECF Technical Assistance Guide (TAG). The update is on page 44 of Section III of Table of Documentation under *Acceptable Documentation*. Please note that school ID is an acceptable form of documentation.

Please ensure that key staff at your agency receives this directive. The Los Angeles County CSS Directives are available on the WorkSource California website at:

www.worksourcecalifornia.com/information/directives.htm

If you have any questions regarding this bulletin, please contact Barbara Banck by e-mail at bbanck@css.lacounty.gov.


Josie Marquez, Assistant Director
Workforce and Community Services Branch

Attachments

REVISED

ECF SUMMER YOUTH EMPLOYMENT PROGRAM

- A teen, between the age of 14 - 24; **and**
- The teen is a U.S. Citizen or has eligible noncitizen status; **and**
An additional related minor child is in the home. (This is a child in addition to the youth applying for the SYEP). Note: For current Foster Youth, the Youth does not have to be related to a member of the eligible family.

III. Table of Documentation to Establish ECF Eligibility

This attachment provides a sample composite of ECF SYEP eligibility criteria aligned with recommended documentation sources. A file copy of any one document listed per eligibility criterion is satisfactory, unless otherwise specified.

YOUTH	
<i>GENERAL ELIGIBILITY CRITERIA</i>	ACCEPTABLE DOCUMENTATION <small>(Only one document from this column per eligibility criterion is required)</small>
<p><i>(Verify each criterion unless specified otherwise)</i></p> <p>ACCEPTABLE IDENTIFICATION REQUIRED</p> <p>Note: Applicants must be age 14 to 24 at the time of registration to participate in this program.</p>	<ul style="list-style-type: none"> • Baptismal or Church Record • Birth Certificate • Military Form DD-214 Form • California ID or Driver's License • Federal, State or Local Government Issued Identification Card • Hospital Record of Birth • United States Passport or United States Passport Card • Public Assistance/Social Services Records • School Records • School ID (no later than 09-10 school year)
<p>U.S. WORK AUTHORIZATION</p> <p>WORK PERMIT</p> <p>Note: For current list of acceptable identity and work authorization documents since the November 1991 revision of the INS Form I-9, go to uscis.gov/graphics/formsfee/forms/i-9.htm.</p>	<ul style="list-style-type: none"> • Verification Document(s) that Satisfy List A of the I-9 • Verification Document(s) that Satisfy List B <u>and</u> C of the I-9 • Work Permit <p>Note: Work Permit will be required for all applicants who are 14 to 17 years of age. The work permit must be received prior to the youth beginning a work experience.</p>
Required Forms For Parental Signature	
ECF SYEP Web Application	For applicants 17 yrs and below, form needs to be signed by applicant and parent/guardian.
Consent & Release Form	<p>Ages:</p> <p>18 yrs and above - Consent & Release Form signed by applicant</p> <p>17 yrs and below- Consent & Release Form signed by applicant and parent/guardian.</p>