



LOS ANGELES COUNTY

WIA/ARRA YOUTH DIRECTIVE

Number: ARRA/WIAD09-06

Subject: American Recovery Reinvestment Act (ARRA)
YOUTH JTA GRANT CODES and INVOICING

Date: April 29, 2009

Effective Date: May 1, 2009

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TO: WIA ARRA YOUTH CONTRACTORS

Purpose

The purpose of this directive is to provide WIA Youth contractors with instructions for enrolling and tracking Summer Youth Employment and Traditional Youth program participants served with **American Recovery and Reinvestment Act (ARRA) of 2009** funds. The JTA release that incorporates system updates needed to track ARRA participant data is scheduled to run at the close of business on May 8, 2009 and will not be effective until May 11, 2009.

This directive affects WIA Youth providers only. JTA grant codes and invoicing instructions for other ARRA-funded WIA programs will be addressed in a subsequent directive.

Background

Additional funding for the WIA Youth program is available through ARRA. These funds are to augment existing formula Youth funds and should be used to support employment and training opportunities for youth ages 14-24. These funds are part of the comprehensive ARRA plan to stimulate the U.S. economy. Financial and participant data for participants served with the ARRA funds must be tracked and reported separately from participants served with regular formula-allocated WIA funds.

Summer Youth Employment Program (SYEP) Grant Code- 107

The SYEP will run from May 1, 2009 through September 30, 2009. It is imperative that grant code 107 be used to track and record participant information for the SYEP ONLY. **All participants enrolled under this grant code must be EXITED on or before September 30, 2009.**

WIA-ARRA Traditional Youth Program Grant Code- 103

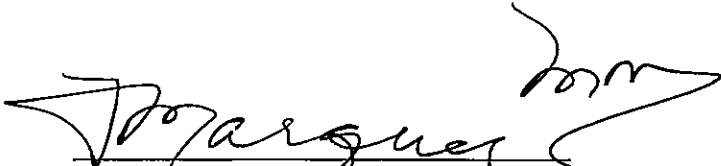
The WIA-ARRA Traditional Youth Program will run from May 1, 2009 through June 30, 2010. Although the intent of this program is to serve new participants, concurrent enrollment between WIA Youth formula grant code 301 and WIA-ARRA Traditional Youth grant code 103 is permissible.

It is imperative that grant code 103 be used to track and record participant information for WIA-ARRA Traditional Youth Program ONLY. SYEP participants who are EXITED from grant code 107 can be enrolled in the WIA-ARRA Traditional Youth Program grant code 103 if additional services are needed. However, **concurrent enrollment under ARRA grant codes 107 and 103 IS NOT ALLOWED.**

Invoicing

In addition to the invoice submitted for WIA Youth program participants served with formula-allocated funds, a separate invoice is required for participants served under WIA-ARRA Traditional Youth Program and SYEP. The contract number annotated on invoices detailing contract charges should be preceded with assigned grant code (i.e. 103-Y12345 and 107-Y12345).

If you have any questions regarding this directive, please contact Maggie Mireles, Program Manager, at (213) 738-2198 or Irene Pelayo at (213) 351-5246, or by e-mail at ipelayo@css.lacounty.gov.

A handwritten signature in black ink, appearing to read "Josie Marquez", with a large, stylized flourish extending to the right.

**Josie Marquez, Executive Director
Workforce Investment Board**