



LOS ANGELES COUNTY

WIA Summer Youth Program

DIRECTIVE

Number: ARRA/WIA D09-15

Subject: ARRA Summer Youth Employment Program
SYEP Web Application

Date: July 8, 2009

Effective Date: Immediately

Page 1 of 1

TO: WIA SUMMER YOUTH EMPLOYMENT PROGRAM CONTRACTORS

Purpose

The purpose of this Directive is to advise the Workforce Investment Act (WIA)/American Recovery and Reinvestment Act (ARRA) Summer Youth Employment Program (SYEP) contractors about a new web-based application to control worksite assignments for both County and non-County sites.

Scope

Los Angeles County Department of Community and Senior Services (CSS) has developed a web-based application to simplify and streamline the process of placing participants into county departments for work experience and to track all participants and worksites used by each contractor. All SYEP contractors are required to maintain and update this web application daily. This application will be used to produce reports mandated by the Auditor Controller, Los Angeles County Board of Supervisors, State of California, and other state and federal agencies.

The application can be accessed at <https://summeryouth.css.lacounty.gov>.

Technical support will be provided by the following staff:

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If you have any questions regarding this directive, please contact Francisco Perez at (213) 739-7327 or by e-mail at fperez@css.lacounty.gov or Maggie Mireles, Program Manager, at (213) 738-2198 or by e-mail at mmireles@css.lacounty.gov.



Josie Marquez, Executive Director
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