



LOS ANGELES COUNTY WIA ADULT AND DISLOCATED WORKER DIRECTIVE

NUMBER: : D-DWA- 02-020 SUBJECT: **PHYSICAL AND PROGRAM ACCESS SELF-ASSESSMENT**

DATE: **June 16, 2003**

EFFECTIVE DATE: **Date of Issue** PAGE 1 of 1

TO: ALL WORKSOURCE CENTER DIRECTORS

THIS DIRECTIVE SUPERSEDES BULLETIN B-DWA-02-006

All Local Workforce Investment Boards (LWIB), Local Workforce Investment Areas (LWIA) and Local One-Stop Operators must be in compliance with state and federal disability laws and procedures for ensuring welcoming and universally accessible physical and program environments for all of their customers. All Local Workforce Investment Areas in California must meet the physical and program access standards in law, including ADA Title II Accessibility Guidelines (ADAAG) and Title 24 of the California Building Code. The Workforce Investment Act, Section 188 and Title 29 CFR Part 37 set forth the authority of the Civil Rights Center of the Department of Labor to monitor all recipients of WIA assistance to determine whether they are in compliance with these provisions and with Section 504 of the Rehabilitation Act of 1973 and Section 508 of the Rehabilitation Act as amended.

To ensure that Los Angeles County WorkSource Centers are in compliance with state and federal regulations, each WorkSource Center is required to complete the attached "NONDISCRIMINATION AND EQUAL OPPORTUNITY SELF-ASSESSMENT GUIDE" and addendum "CALIFORNIA PHYSICAL AND PROGRAM ACCESS SELF-ASSESSMENT PROCESS" and "PHYSICAL AND PROGRAM ACCESS SELF-ASSESSMENT ONE-STOP SUMMARY". Your agency's completed forms must be submitted no later than **September 30, 2003**, to the address listed below:

Saundra Miller
County of Los Angeles
3175 West Sixth Street, Room 304
Los Angeles, CA 90020

In addition to the comprehensive training conducted by the Department of Rehabilitation on May 29, 2003, regarding the material covered in these self-assessment tools, additional training may be available at a future date, as needed, through the County of Los Angeles.

If you have any questions, please contact Ms. Saundra Miller at (213) 738-3839 by phone or smiller@co.la.ca.us by email.

JOSIE MARQUEZ, Director
Employment and Training

Attachments (2)
JM:SM:AG



Los Angeles County
BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title:	Effective Date:
3.070	County-Sponsored Events To Be Disabled Accessible	07/14/98

PURPOSE

Ensures that persons without regard to disability can attend all County-sponsored public events, including those held at County facilities not owned by the County. Instructs County departments and commissions to adhere to the County Policy of Non-Discrimination on the Basis of Disability and the State of California Unruh Civil Rights Act. Requires County departments, when holding County-sponsored public events at non-County-owned facilities, to select facilities that are accessible to and usable by persons with disabilities, as mandated by Title II of the Americans with Disabilities Act.

REFERENCE

July 14, 1998 Board Order, Synopsis 55

September 14, 1998 Office of Affirmative Action Compliance memo and policy manual, "An Overview for Planning Accessible County Events and Meetings"

January 4, 1994 Board Order, Synopsis 67

Americans with Disabilities Act of 1990 (42 USC 12101 Title II et seq.)

POLICY

The Board of Supervisors has approved a policy that requires all County departments that deliver services, programs and activities to the public, including events, to comply with the policy of non-discrimination on the basis of disability and when holding County-sponsored public events, including those held at non-County-owned facilities. All departments and commissions must select facilities that are accessible to and usable by persons with disabilities, as mandated by Title II of the Americans with Disabilities Act.

RESPONSIBLE DEPARTMENT

Office of Affirmative Action Compliance

DATE ISSUED/SUNSET DATE

Issue Date: July 14, 1998

Sunset Review Date: June 23, 2002

Review Date: June 23, 2002

Sunset Review Date: June 23, 2006

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