



LOS ANGELES COUNTY

WIA Adult and Dislocated Worker DIRECTIVE

**NUMBER: D-DWA-03-012 SUBJECT: Policy on Requests for Extensions
-WorkSource Center Certification**

DATE: 01/14/04 EFFECTIVE DATE: IMMEDIATELY PAGE 1 of 1

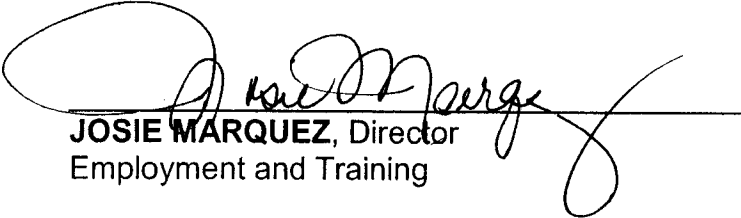
TO: ALL WORKSOURCE CENTER DIRECTORS

The purpose of this Directive is to provide all WorkSource Centers with the Los Angeles County Workforce Investment Board (LACWIB) policy on one-time only requests for extensions of a certification period, as approved on January 8, 2004.

Effective immediately, the LACWIB will approve one-time only requests for such extensions, not to exceed 90 days, given the following:

- Receipt of a written request submitted by a WorkSource Center **subsequent to** a Technical Assistance on-site visit conducted by staff and **prior to** the scheduled recertification on-site review.
- Receipt of a written request submitted by an agency **subsequent to** notification by staff that the agency has failed to meet the minimum standards required for WorkSource Center recertification immediately following a recertification on-site review.

If you have additional questions, please call Sandra Miller at (213) 738-3839.


JOSIE MARQUEZ, Director
Employment and Training

JM:MM:AG