



LOS ANGELES COUNTY
WIA ADULT AND DISLOCATED WORKER
DIRECTIVE

NUMBER: D-DWA-04-011 SUBJECT: **AUTOMATIC TERMINATION OF SOFT EXITS**
(90-DAYS INACTIVE)
DATE: MAY 14, 2004 EFFECTIVE DATE: Pending PAGE 1 of 1

TO: ALL WORKSOURCE CENTER AND AGENCY DIRECTORS

This directive serves as a **HEADS UP** regarding a JTA system change that will *automatically* generate a soft exit for customers who have not received, or are not scheduled to receive, WIA-funded or non-WIA funded partner services, other than follow-up services, for a period of 90-days.

The exact date that this system change will take place has not been released by the State's Employment Development Department (EDD). However, EDD has determined that as of April 22, 2004, in the Los Angeles County LWIA alone, there are **620 Adult 492 Dislocated Workers and 1,803 Youth** that have not received services for 150 days, or for which there may not have been an estimated end date for the activity identified on the WIA Enrollment Form. These numbers would have a *substantial* impact on performance not only for the Los Angeles County System, but for the individual Center as well.

The following description was provided by the County's EDD Regional Advisor with regard to the policy for the pending change to the JTA system:

"The JTA System will automatically exit participants who have not received services for 90 days plus allow an additional 60 days for data entry efforts. Thus, participants who have not received services for 90 days are considered a soft exit; you will have 60 additional days to identify the soft exit and enter it into the JTA System; at the 150-day mark of participant activity, the JTA System will automatically exit the client."

As a result, it is *imperative* that all WorkSource Centers review their records and complete all necessary participant data entry not only before this JTA System edit check is implemented, but on a continuous basis.

Please direct any questions or comments you may have to Karen Herberts at one of the following locations:

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Attachment

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