



LOS ANGELES COUNTY

WIA DIRECTIVE

NUMBER: D-DWA-06-14

SUBJECT: COMMUNITY NEEDS MATRIX

DATE: 09/14/06

EFFECTIVE DATE: IMMEDIATELY

PAGE 1 of 1

FOR YOUR IMMEDIATE ATTENTION

TO: All WIA Service Providers:

One of the WIB's Strategic Planning Goals for 2006-2007 is to identify and meet workforce needs in key industry sectors and clusters. To accomplish this, we have developed a matrix that could be used by the business community to identify both the services that are currently available to the business community in a geographic area, and, conversely, the gaps in services that need to be provided.

Attached is a sample of a Community Needs Matrix. **Each WorkSource Center will need to develop its own matrix detailing the organizations and services provided in its area.** For each geographic area served by the WorkSource Center, the matrix lists the business services provided by the WorkSource Center, local Community Colleges, Faith-Based Organizations, other County Departments, local Economic Development Agencies, State of California Employment Development Department (EDD), and Community-Based Organizations.

Please refer to the two attachments—the El Monte Sample Matrix and the Matrix Template. Using the El Monte Sample Matrix as a guide please develop a matrix for your WorkSource geographic area. On the left column, please list all the business services that are needed/provided in your geographic area. The second column lists all the business services provided by your WorkSource Center. The next column or columns are the Community Colleges providing business services, and the services provided. The following column or columns are the local Faith-Based Organizations, and the services that they provide. Please continue with one column for each County Department, Economic Partnership, State EDD and Community-Based Organization providing services to the business community, and list all the particular services they provide. Keep in mind that each Service Provider has its own column.

Please complete a Community Needs Matrix for your WorkSource Center and fax it to Robert Brieff at (213) 381-8120, by October 16, 2006.

If you have any questions, please contact Robert Brieff of my staff at (213) 351-8924.

Josie Marquez, Director
Workforce Investment Programs

Attachment

JM:MM:rb

"COMMUNITY NEEDS MATRIX"

Community Organizations Providing Services

<u>Services Needed</u> <u>In WIB Region</u>	<u>WorkSource</u> <u>Center - El Monte</u>	<u>Pasadena</u> <u>City College</u>	<u>Saint Rose</u> <u>Church</u>	<u>LA County</u> <u>Child Services</u>	<u>SGV Economic</u> <u>Partnership</u>	<u>E.D.D.</u> <u>SG Valley</u>	<u>East Valley</u> <u>YMCAYWCA</u>
Workers Childcare			X	X			X
Business Services	X				X		
Employment Training	X	X					
Job Preparation	X				X	X	
Screening	X					X	
Recruitment	X		X				X
Disadvantaged Workers			X	X		X	
Customized Programs		X			X		
Customer Service		X					
Welfare to Work	X		X			X	X
Court Referrals			X				X
Incumbant Workers					X	X	
Economic Development		X			X		

"COMMUNITY NEEDS MATRIX"

Community Organizations Providing Services

<u>Services Needed</u> <u>In WIB Region</u>	<u>WorkSource</u> <u>Center -</u>	<u>Community</u> <u>College</u>	<u>Faith-Based</u> <u>Organization</u>	<u>LA County</u> <u>Department</u>	<u>Local Economic</u> <u>Partnership</u>	<u>Local</u> <u>EDD</u>	<u>Community-Based</u> <u>Organizations</u>
Workers Childcare			X	X			X
Business Services	X				X	X	
Employment Training	X	X					
Job Preparation	X				X	X	
Screening	X					X	
Recruitment	X		X				X
Disadvantaged Workers			X	X		X	
Customized Programs		X			X		
Customer Service		X					
Welfare to Work	X		X			X	X
Court Referrals			X				X
Incumbent Workers					X	X	
Economic Development		X				X	

("Community Needs Matrix" is a product of The Ackerman Group)