



# LOS ANGELES COUNTY

## WIA DIRECTIVE

NUMBER: D-DWAY-06-03

SUBJECT: ProComm Plus 4.8

DATE: 02/13/06

EFFECTIVE DATE: IMMEDIATELY

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### FOR YOUR IMMEDIATE ATTENTION

**TO: All WIA Service Providers**

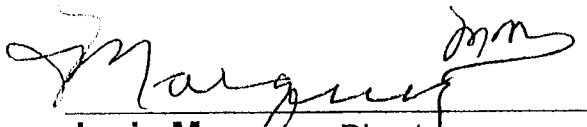
The purpose of this Directive is to inform all WIA Service Providers that the State Employment Development Department (EDD) has implemented a new security protocol using the Secure Shell 2 (SSH2) for the connection to the State JTA system, effective November 1, 2005. Any terminal software that does not use the SSH2 protocol, including ProComm Plus 4.8 software, is no longer acceptable since it does not meet the new security guidelines. Although the ProComm Plus 4.8 software is still able to access the State JTA system, EDD has stated that they will discontinue supporting this software.

**It is imperative that you transfer immediately to one of the two recommended programs listed below in order to comply with the new security guidelines:**

- Vandyke Secure CRT and Secure FX  
([www.vandyke.com/products/securecrt/index.html](http://www.vandyke.com/products/securecrt/index.html))
- Attachmate EXTRA! Extreme 8.0  
([www.attachmate.com/en-US/Products/EXTRA+Mainframe+Server+Edition/EXTRA+X-treme/](http://www.attachmate.com/en-US/Products/EXTRA+Mainframe+Server+Edition/EXTRA+X-treme/))

Both of these programs can be downloaded and installed for a 30-day trial period before purchase. The Vandyke Secure CRT and Secure FX applications will fulfill the needs of users who are mainly concerned with performing data entry, printing reports, and basic FTP file retrieval. The Attachmate EXTRA software has many additional features that are not required for the average user of the JTA system, and uses more computer system resources than the Vandyke Secure software. The Vandyke Secure CRT with the Secure FX is priced around \$159, while the cost of the Attachmate EXTRA software is \$299. The Los Angeles County MIS unit will provide support for both of these programs.

After you purchase the software, if you are in need of additional assistance in installing the new software or have any further questions regarding this matter, please contact Humberto Chairez at (213) 738-2928.

  
**Josie Marquez, Director**  
Workforce Investment Programs

Los Angeles County Workforce Investment Board  
Management Information Systems  
JTA Training Reservation Request

**Beginning/Case Manager Training**

- JTA System – Introduction
- JTA Keyboard Function Keys
- MIS Forms
- How the MIS forms relate to performance
- Basic MIS Tracking Reports
- Query Client History Screen
- Printing of Automated JTA Forms

**Intermediate Training**

- Differences between the DOL State performance measures versus the mandated contract performance as it relates to their MIS data entry/reports.
- Client Action Report
- Participant Local Report
- Performance Detail Report
- Performance Roster Report
- Base Wage Report

Training Dates

February 13, 2006  
March 14, 2006  
September 19, 2006

Training Dates

February 15, 2006  
March 15, 2006  
September 20, 2006

Classes will be filled on a first come first serve basis. Class size is limited to 30 people, so reservations are limited to one person plus an alternate per class date. The designated Contact person will receive confirmation from the County on all reservations. After confirmations have been completed, if additional space is available we will fill using the alternate person.

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Please complete a separate form for each Training Class date.

We wish to reserve a seat for the following date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Contact: \_\_\_\_\_ Contact e-mail: \_\_\_\_\_

Contact Telephone: \_\_\_\_\_ Contact Fax: \_\_\_\_\_

Name of Attendee: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name of Alternate: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Please Fax this form to:**

**Attention: Humberto Chairez**  
**Fax Number: (213) 738-3334**