



LOS ANGELES COUNTY

WIA Adult, Dislocated Worker, Adult Special Needs and
Youth Programs

DIRECTIVE

Number: LACOD-WIAD08-24

Subject: Program Income

Date: 3/31/08

Effective Date: Upon Release

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TO: WIA Contractors

Purpose:

This directive provides guidance on the federal requirements regarding Workforce Investment Act (WIA) program income.

Scope:

This directive requires that all WIA contractors expending WIA funds shall comply with Federal laws and regulations regarding program income. Specifically, all program income must be expended on WIA allowable activities before June 30, 2008. If not, all program income must be returned to the County.

REFERENCES:

- WIA Section 195(7)
- Title 20 Code of Federal Regulations (CFR) Section 667.200(a)(5) through (8)
- Title 29 CFR Sections 95.22(k), 95.24, 97.21(i), and 97.25
- Office of Management and Budget Circulars (OMB) A-102 and A-110

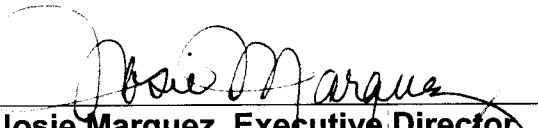
POLICY AND PROCEDURES:

Program income means gross income earned by the WIA contractor that is directly generated by a supported activity or earned as a result of the award. Program income includes, but is not limited to, income from fees for services performed, the use or rental of personal property acquired under federally funded projects, the sale of commodities or items fabricated under an award, and license fees and royalties on patents and copyrights. Except as otherwise provided in federal awarding agency regulations or the terms and conditions of the award, program income does not include the receipt of rebates, credits, discount, etc., or interest earned on any of them.

Program income generated during the life of a specific allocation must be expended before the end of the availability of the funds. Any unexpended funds must be returned. Program income generated from WIA equipment, or other WIA assets, after the funding period of the funds that paid for the equipment, is reported on an open year and must be spent prior to the end of the availability of those funds. Program income earned after the end of the WIA program may be retained by the entity that earned the income.

Accordingly, all program income must be expended on WIA allowable activities before June 30, 2008. If not, all program income must be returned to the County.

If you have any questions, please contact Maggie Mireles at (213) 738-2918 or Robert Brieff at (213) 351-8924 or rbrieff@css.lacounty.gov.


Josie Marquez, Executive Director
Workforce Investment Board