



# LOS ANGELES COUNTY

## WIA Adult, Dislocated Worker and Youth Programs

### DIRECTIVE

Number: LACOD-WIAD08-39 *Revised*

Subject: Physical and Program Access  
Self-Assessment Checklist

Date: August 27, 2008

Effective Date: Immediately

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#### FOR YOUR IMMEDIATE ATTENTION

***SUBMITTAL DATE REVISED TO SEPTEMBER 5, 2008***  
***Please disregard prior submittal date of September 15, 2008***

#### TO: WIA CONTRACTORS

Attached is the State of California's EDD Directive WSD07-7 dated May 20, 2008 that communicates to Local Workforce Investment Boards (LWIB), Local Workforce Investment Areas (LWIA), One-Stop Career Center (OSCC) operators, and associated partners, the requirements regarding compliance with Federal and State disability laws. In addition it includes procedures to ensure that all customers have universal access (physical and program) to services.

To ensure that Los Angeles County WorkSource Centers are in compliance with State and Federal regulation, each WorkSource Center is required to complete Attachments to EDD Directive WSD07-7 Compliance Monitoring Checklist (CMC) and Physical and Program Access Self-Assessment (PPA) and Checklist. Your agency's completed forms must be submitted no later than **September 5, 2008**, to the address listed below:

Sandra Dominguez, CSA II  
Los Angeles County  
Department of Community and Senior Services  
3175 West Sixth Street  
Los Angeles, CA 90020-1708

If you have any questions, please contact Maggie Mireles, Program Manager at (213) 738-2918 or Robert Brieff at (213) 351-8924 or [rbrieff@css.lacounty.gov](mailto:rbrieff@css.lacounty.gov).

  
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Josie Marquez, Executive Director  
Workforce Investment Board

Attachments