



# LOS ANGELES COUNTY

WIA Youth Programs

## INFORMATIONAL BULLETIN

**Number:** WIA YTB11-01

**Subject:** PY 11-12 Technical Assistance Schedule

**Date:** September 19, 2011

**Effective Date:** Immediately

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### TO: WIA YOUTH CONTRACTORS

The purpose of this bulletin is to inform WIA Youth Contractors of upcoming Technical Assistance (TA) on-site visits throughout PY 11-12. Please refer to the attached Technical Assistance Schedule for your site visit date.

These visits are to provide Youth Contractors with:

- WIA technical assistance and training to ensure the compliance regarding WIA policies and procedures.
- Successful achievement of goals and priorities.
- Identify programmatic weaknesses, and assist in developing corrective actions to achieve program objectives.
- Surface "best practices."

Technical assistance will be provided to current Los Angeles County CSS Youth Contractors. Please ensure that key staff is available to address any concerns. During the technical assistance visit we will be reviewing program files against all applicable directives and your internal policies and procedures. Los Angeles County CSS WIA Directives are available on the WorkSource California website at:

[www.worksourcecalifornia.com/information/directives.htm](http://www.worksourcecalifornia.com/information/directives.htm)

If you have any questions regarding this bulletin, please contact Barbara Banck by e-mail at [bbanck@css.lacounty.gov](mailto:bbanck@css.lacounty.gov).



**Josie Marquez, Executive Director  
Workforce Investment Board**

Attachment

## Attachment

<b>WIA Youth Technical Assistance Schedule            PY 2011-12            YOUTH CSS WIA CONTRACTS</b>	
<b>AGENCY</b>	<b>DATE OF VISIT</b>
Hub Cities WorkSource Center	10/6/11
Compton Careerlink WorkSource Center	10/13/11
Comprehensive Community Services of South Bay (CCSS)	10/20/11
Central San Gabriel Valley WorkSource Center- Goodwill – El Monte	10/27/11
Catholic Charities of Los Angeles- AYE	11/3/2011
Watts Labor Community Action Center (WLCAC)	11/10/2011
Los Angeles County Office of Education (LACOE)	11/17/2011
SASSFA WorkSource Center	12/1/2011
LA WORKS WorkSource Center	12/8/11
Door of Hope	12/15/11
Special Services for Groups (SSG)	1/12/12
West Hollywood WorkSource Center - JVS	1/19/12
Mexican American Opportunities Foundation (MAOF)	1/26/12
Goodwill Industries – Pomona	2/2/12
Maravilla Foundation	2/9/12
Asian American Drug Abuse Program (AADAP)	2/16/12
Career Partners WorkSource Center	2/26/12