



# LOS ANGELES COUNTY

## WIA/ARRA Adult And Dislocated Worker DIRECTIVE

Number: WIA/ARRA ADW D10-01

Subject: REVISION TO 45% TRAINING SET  
ASIDE POLICY

Date: July 8, 2010

Effective Date: IMMEDIATELY

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### TO: WIA/ARRA ADULT AND DISLOCATED WORKER CONTRACTORS

**PLEASE NOTE:** This Directive supersedes Directive Number WIA/ARRA ADW D09-06, *Workforce Investment Act (WIA) American Recovery and Reinvestment Act (ARRA) Designating 45% of Funding for Training and Needs Related/Support Services*.

### PURPOSE:

This Directive provides guidance on the Workforce Investment Board (WIB)'s revision to the 45% training set aside policy. On July 8, 2010, the WIB approved the recommendation to authorize CSS to waive the requirement that contractors set aside 45% of ARRA funding for training on a case by case basis, so that ARRA funding is maximized and meets the standard for expenditures required by the Department of Labor.

### PROCEDURES:

In order to meet the requirements of the above-described policy, service providers must submit a revised budget modification for prior approval by the Contracts Management Division.

### ACTION:

Service providers should ensure that the policies and procedures described herein are communicated throughout the operations, management and governance structure of the contractor organization and that this directive is appropriately maintained until further notice.

If you have any questions regarding this directive, please contact Tina Hoang, Program Manager, at (213) 738-2641 or Irene Pelayo at (213) 351-5246, or by e-mail at [ipelayo@css.lacounty.gov](mailto:ipelayo@css.lacounty.gov).

  
Josie Marquez, Assistant Director  
Workforce and Community Services